**SNAPS Support Worker – Broomfield Site**

SNAPS is a local charity that supports children with special needs and their families. We provide specialist activities to aid their development and to offer an opportunity to meet other families.

**Job Description**

Job Title: Support Worker Broomfield

Reporting to: Broomfield Manager

Salary: As Agreed

Hours of Work: 9am-2pm (5 hours) on every Saturday the project is open

(Saturdays in term time only, initially every other week.)

Location: Broomfield SILC, Broom Place, Leeds LS10 3JP

Qualifications: Relevant experience working in the voluntary sector and / or with children, in particular those with special needs

* To assist the Manager in running the Saturday sessions, ensuring that they run to time and are actively accessed.
* To welcome new families to the Saturday sessions and ensure they are shown around the building/activities.
* To be responsible, with other staff and volunteers, for managing activities in the Rebound Room, the Ball Pool and the Outdoor Track area.
* To help develop tailored activity plans for each child, supporting them to reach their objectives and monitoring their progress.
* To record and monitor information in line with Data Protection.
* To facilitate the introduction of families to each other.
* To run rebound/cycle track/sensory room/ball pool sessions as required and to encourage children to join in.
* To run activities in the main hall including Boccia, story telling and free play
* To set up and assist the running of the session ensuring that children are supervised by staff and volunteers, and parents / carers
* To encourage play and interaction between parents and children and to develop friendship groups between families.
* To set up refreshments and make them available to families.
* To attend training courses relevant to role.
* To support additional activities as and when required
* To adhere to SNAPS operational and employment policies and procedures, with specific reference to the Safeguarding Children, and Health and Safety policies.
* Any other duties as required by the Manager.

To apply please complete an application form and return it to: [lucy@snapsyorkshire.org](mailto:lucy@snapsyorkshire.org).