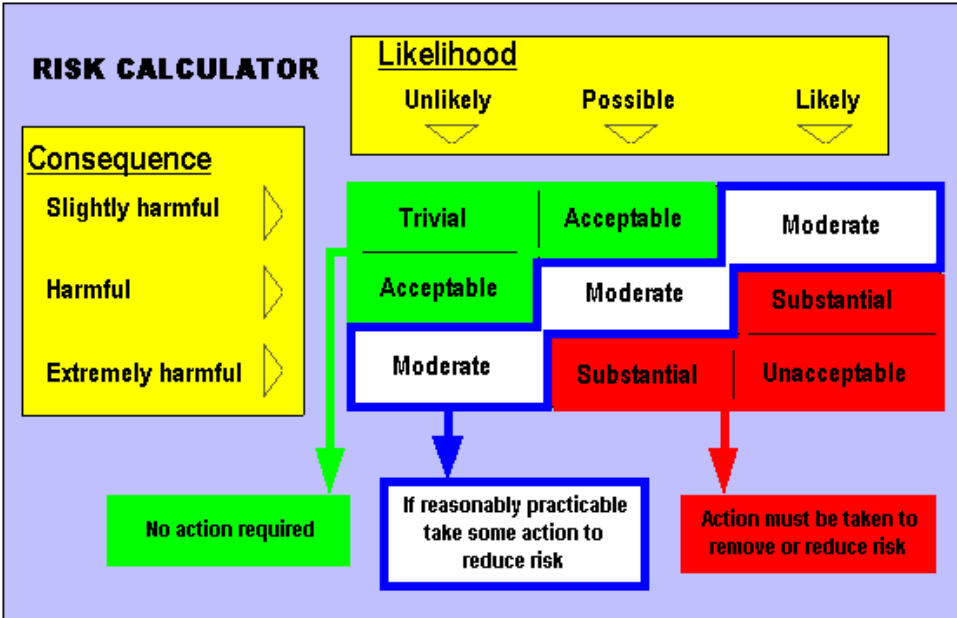


<b>SMS 3.3_7_13</b>  School Assessment Number	<b>Generic Risk Assessment for Schools</b>					 <b>Education Leeds</b> <b>SAFETY MANAGEMENT SYSTEM</b>
	Assessment Title	<b>Hydrotherapy</b>				
	School Name:	<b>North west specialist inclusive learning centre</b>				
	Issued by: <b>S holt</b>	Approved by:	Issue Number:	Sheet Number:	<b>1 of 6</b>	

Legislation / Information Source: **- Management of H & S at Work Regulations 1999  
- Education Leeds Risk Assessment PG102**

Date of Assessment:	<b>15/6/2012</b>			
Assessor Signature:	<b>Stewart holt</b>			
Assessment Frequency:	<b>annually</b>			
Follow up Assessment Dates:	<b>15/6/2013</b>	<b>15/6/2014</b>	<b>15/6/2015</b>	<b>15/6/2016</b>
Signed and accepted by Headteacher / Centre Manager:	<b>Paul Sykes, Lynn Mcrum</b>			
Signed and Accepted by Chair of Governors:	<b>Richard Perkins</b>			



**IF YOU AMEND THE RISK ASSESSMENT YOU MUST RE EVALUATE THE RISK RATINGS - IF YOU DO NOT AMEND THEM YOU ARE AGREEING THAT YOU WILL APPLY ALL THE CONTROL MEASURES THAT ARE IDENTIFIED**

Hazard observed	Who may be harmed?	Risk rating before controls Consequence x Likelihood =	Control measures	Risk rating after controls Consequence x Likelihood =	Control measures by: Initial
Drowning	Pupils and Staff	Unacceptable	<ul style="list-style-type: none"> <li>Sufficient numbers of staff to be competent in rescue and resuscitation techniques.</li> <li>Regular rescue and resuscitation training to be undertaken by staff</li> <li>Provision of emergency evacuation equipment, including a long pole and buoyancy aids.</li> <li>Provision of audio alarm (separately recognisable from fire alarm), with call point at poolside/pull cord over pool and robust</li> </ul>	Moderate	

N.B. The aim of a risk assessment is to provide general information on the type of hazards employees and pupils as well as others who may be involved are exposed to. IF FOLLOWING IMPLEMENTATION OF ALL CONTROL MEASURES THE **RISK RATING** IS STILL SUBSTANTIAL OR ABOVE, FURTHER ASSESSMENT & CONTROL MEASURES SHOULD BE CONSIDERED. - For further advice contact the Health and Safety Team.

			<p>system to summon assistance. Audio alarm to be tested weekly by superintendents on each site and the result of the test recorded. Site leaders responsible to ensure that staff are aware of pool alarm sound and actions to be taken upon hearing the alarm. Alarm to be tested during staff briefings at least half termly.</p> <ul style="list-style-type: none"> <li>• Immediate access to phone system to call emergency services if required.</li> <li>• Designated and competent assistants to be located at poolside.</li> <li>• Formal induction training procedures for new and temporary staff.</li> <li>• Supervision levels for pupils established after individual assessment of pupils ability and medical condition.</li> <li>• Regular inspection and maintenance of all safety equipment.</li> <li>• Prevention of unauthorised access and use by others. Door to pool to be locked, Or person to be situated by the door.</li> </ul>		
Pupils having seizures; incidents etc Pupils with challenging behaviours	Pupils and Staff	Unacceptable	<ul style="list-style-type: none"> <li>• As above plus</li> <li>• Staff to be aware of individual pupil's medical risk assessments and behaviour risk assessments/Individual behaviour plans</li> <li>• Staff to be trained in emergency evacuation procedures and team teach techniques if relevant</li> </ul>	Moderate	
Manual Handling	Pupils and Staff	Substantial	<ul style="list-style-type: none"> <li>• Staff to be competent in safe lifting and handling techniques and aware of procedures relating to the above</li> <li>• A hoist should be provided / maintained / inspected and used as required by competent staff.</li> <li>• Manual handling assessment to be complete</li> </ul>	Acceptable	

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			for each pupil if required		
Exposure to chemical and biological hazards	Pupils and Staff	Substantial	<ul style="list-style-type: none"> <li>• Pool to be maintained in accordance with approved schedule to meet required hygiene and water quality standards including ph and temperature. Regular daily testing to a minimum of three times each day to take place to ensure consistency in accordance with published guidelines. Results of the testing to be recorded. Visual notification to be posted by the superintendant to give the time that the testing has taken place. Staff should check the visual notification sheet prior to entry to the pool to ensure testing has taken place</li> <li>• Superintendents to operate and use substances within the requirements of Control of Substances Hazardous to Health Regulations and to have up to date Safety data sheets and COSHH assessments in place.</li> <li>• Adequate dry storage for chemicals, stock levels kept to a minimum to prevent deterioration / exposure.</li> <li>• <b>Handling chemicals</b> operators should be provided with and wear appropriate personal protective clothing (PPE) – gloves, mask, eye protection etc.</li> <li>• <b>Hand dosing</b> care should be given when handling chemicals to prevent spillage.</li> <li>• <b>Hand dosing</b> should not be carried out when bathers are in the pool, nor should bathers be allowed in the pool until all substances have been fully dissolved and dispersed. The pool should not be used within 1 hour of dosing unless granules are fully dispersed and</li> </ul>	Acceptable	

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			<p>solution poured in to pool outlet “return to filter system”.</p> <ul style="list-style-type: none"> <li>• Maximum capacity of pool (Bathing Load) notified to all staff for each group and not exceeded and must be agreed prior to use with the facilities manager. Numbers of bathers for each session to be recorded and consideration for groups who are more likely to pollute the pool through age or disability to be taken into account.</li> <li>• Staff should take into account individual pupil’s health on the day of the session, this will be informed by information received from parents/carers. This will also include all adverse skin conditions/irritations.</li> <li>• Wherever possible staff should ensure pupils have been toileted prior to session.</li> <li>• Provision in place for removal of pupil who may require toilet or termination of session if water quality becomes polluted.</li> <li>• Provision of equipment for the removal of biological matter from the water. Adherence to Schools Health and Safety team published guidance following pool contamination.</li> <li>• Outdoor shoes are not allowed on pool side. Work specific footwear to be worn or over shoes to be provided and worn.</li> </ul>		
Child Protection issues	Pupils	Substantial	<ul style="list-style-type: none"> <li>• Sufficient mixed gender staff to supervise changing facilities where possible</li> <li>• Site specific child protection policy to be followed</li> <li>• Intimate Care policy to be followed</li> <li>• All staff must have clear CRB checks.</li> <li>• Casual visitors and contractors excluded from pool areas when the pool is in use</li> <li>• No photography in pool or changing areas.</li> </ul>	Acceptable	

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Slips, trips and falls	Pupils and Staff	Substantial	<ul style="list-style-type: none"> <li>• Slip resistant surface around and in the pool.</li> <li>• Surface water to be minimised by mopping regime.</li> <li>• Aisle and access routes to be kept clear at all times</li> <li>• All staff must wear work specific footwear at all times and/or appropriate over shoes to be provided and worn.</li> <li>• Signs must be placed at all doors if the pool is not ready for use, or warning of hazard clearly stated by signage or bollards preventing use, and instruction issued to users prior to use.</li> <li>• The old entry ramps in to the pools at both penny field and green meadows should not be used at any time by users.</li> <li>• The superintendents should ask either the facilities manager or site leader to give a visual secondary check to any concerns regarding health and safety issues</li> </ul>	Acceptable	
Cuts	Pupils and Staff	Moderate	<ul style="list-style-type: none"> <li>• Only plastic containers to be allowed on the pool side.</li> <li>• No glass bottles and/or porcelain type of containers allowed pool side</li> </ul>	Acceptable	
Allergic reaction	Pupils and Staff	Substantial	<ul style="list-style-type: none"> <li>• Maintain correct pool dosage levels to prevent irritation to eyes and upper respiratory tract and other allergic reactions.</li> <li>• Use of emollient cream to reduce degreasing effect of water on skin, particularly for staff. Immersion time for staff limited to 2 hours at any one time and 3 hours in total per day to reduce exposure to water degreasing effect.</li> <li>• Pupils to only spend a maximum of 30 minutes in the water at any one time</li> <li>• Consideration of pre-existing skin conditions such as eczema or psoriasis.</li> </ul>	Acceptable	
			<ul style="list-style-type: none"> <li>• Comfortable ambient temperature to be</li> </ul>		

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Extreme of heat / cold	Pupils and Staff	Moderate	<p>maintained in accordance with guidance issued by Schools Health and Safety Team.</p> <ul style="list-style-type: none"> <li>• Appropriate light clothing to be worn to prevent overheating</li> <li>• Fluid intake to be maintained to combat dehydration. No food must be taken in or consumed pool side</li> <li>• Appropriate numbers of foil blankets to be readily available to prevent hypothermia in case of evacuation from the building during hydrotherapy session.</li> </ul>	Acceptable	
Fire / Emergency evacuation	Pupils and staff	Substantial	<ul style="list-style-type: none"> <li>- Site specific fire risk assessment and emergency evacuation procedures to be followed.</li> <li>- All staff to be trained competent in the fire / emergency evacuation procedure and to undertake regular training / practice in the fire</li> <li>- Evacuation procedures.</li> <li>- Sufficient signage to be in place to lead pupils / staff to place of safety</li> <li>- Fire alarm system in place that can be heard in all parts of the building</li> <li>- Fire exit doors to be clearly signed and not obstructed</li> <li>- Personal emergency evacuation plans to be in place for pupils and staff (if required) and followed</li> </ul> <p>On hearing the alarm a member of staff should find out if it is necessary to evacuate the pool and the pool area eg is it a false alarm. This judgment should be made by the site leader or deputy site leader.</p> <p>On hearing the alarm if staff are informed that it is necessary to evacuate the pool because of a fire</p>	Acceptable	

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			within the building then assistance will be delegated to assist with the evacuation.		
			-		
			•		

**SCHOOL/CENTRE IDENTIFIED RISKS : -**

<b>Hazard observed</b>	<b>Who may be harmed?</b>	<b>Risk rating before controls</b> Consequence x Likelihood =	<b>Control measures</b>	<b>Risk rating after controls</b> Consequence x Likelihood =	<b>Control measures by:</b> Initial

**REVIEW PROGRAMME:**

DRAFTED 23 January 2017 / TRUSTEE REVIEW 30 January 2017 / NEXT REVIEW 30 January 2020